CANB Grant Program

Preservation and Conservation

Application

## 2022 – 2023



# Application Form

## 1.0 General Information

|  |  |
| --- | --- |
| Name of Organisation |  |
| Project Lead |  |
| Phone Number |  |
| Email Address |  |
| Civic Address |  |
| Website |  |

* 1. Is your institution’s Mission Statement and / or Mandate on file with CANB?
* Yes
* No
* It’s been updated and resubmitted.
	1. Was this application reviewed by and / or discussed with the Archives Advisor?
* Yes
* No

## 2.0 Project Proposal

|  |  |
| --- | --- |
| Project Title |  |
| Proposed Start Date |  |
| Proposed Completion Date |  |

2.1 Describe the project:

* Describe the records involved in the proposed project: fonds / collection name, source of acquisition, dates, physical extent (expressed in cm or m), type of records (textual, photographic, cartographic / architectural, and / or sound recording and moving images), etc.
* What type of preservation/conservation treatment will be carried out on the records?
* How will the records benefit from the preservation/conservation treatment?
* Who are your project partners? (If applicable)

2.2 Is the preservation/conservation work being carried out by the PANB Conservation Lab?

 \_\_\_ Yes

 \_\_\_ No

 2.2.1 If yes, have you spoken to the PANB Conservation Lab about the project?

 \_\_\_ Yes

 \_\_\_ No

 2.2.2 If no, who will be carrying out the preservation/conservation treatment? Why were they chosen over the PANB Conservation Lab? Is the person carrying out the preservation/conservation treatment a trained and certified conservator?

## 3.0 Budget

|  |  |
| --- | --- |
| Total cost of the project |  |
| **Amount from project partners (if applicable)** |  |
| **Amount to be covered by your institution** |  |
| **Amount requested from CANB** |  |

## 4.0 Other Information

4.1 Is there anything else your institution wishes the Adjudication Committee to know about regarding this application?